

Setting up Formative and Summative Assignments in PowerTeacher Pro (Grade 4 - 6 Standards-Based Grading)

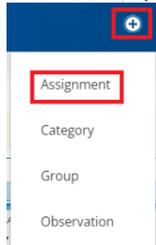
Accessing PowerTeacher Pro:

1. Log into **PowerSchool (Teacher)**.
2. Click on the **PowerTeacher Pro** on the left side bar.



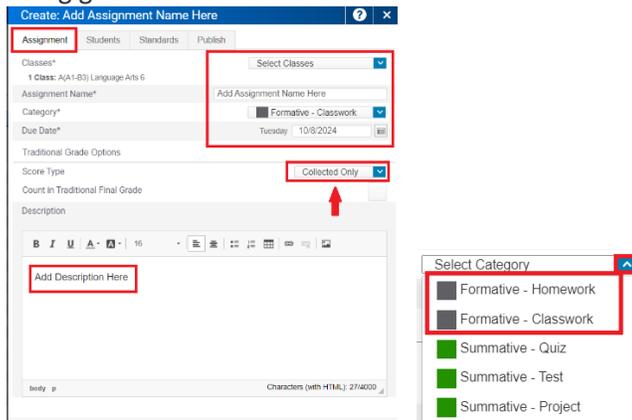
Setting Up Formative Assignments:

1. Click the plus + icon and select **Assignment** from the drop-down menu.

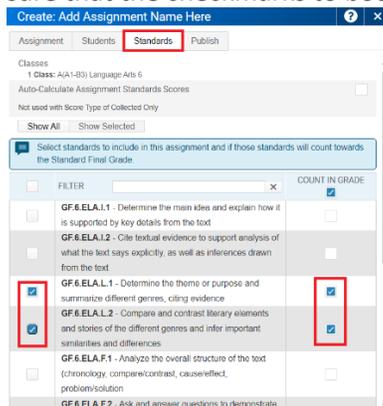


2. Under the **Assignment** tab, select the classes to add the assignment to, title the assignment, select one of the Formative categories, select a Due Date, and add a Description.

Please Note: All Formative and Summative Assignments must say **Collected Only** for the Score Type since they are not being graded with a Traditional Grade.



3. Educators can add standards to Formative assignments for record purposes, however, if standards are attached, then they should not be graded. Under the **Standards** tab, select the standards that are evaluated with the assignment. Be sure that the checkmarks to both the left and the right of the selected standards are checked.

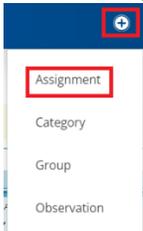


4. Save the assignment.

You have set up your Formative assignment in PowerTeacher Pro.

Setting Up Summative Assignments:

1. Click the plus + icon and select **Assignment** from the drop-down menu.



2. Under the **Assignment** tab, select the classes to add the assignment to, title the assignment, select one of the Summative categories, select a Due Date, and add a Description.

Please Note: All Formative and Summative Assignments must say **Collected Only** for the Score Type since they are not being graded with a Traditional Grade.

A screenshot of the 'Create: Add Assignment Name Here' form. The 'Assignment' tab is active. Fields include: 'Classes*' (1 Class: A(A1-B3) Language Arts 6), 'Assignment Name*' (Add Assignment Name Here), 'Category*' (Summative - Test), 'Due Date*' (Tuesday, 10/8/2024), 'Score Type' (Collected Only), and a rich text editor for 'Description' (Add Description Here). A 'Select Category' dropdown is shown to the right with options: Formative - Homework, Formative - Classwork, Summative - Quiz, Summative - Test, and Summative - Project. Red boxes highlight the plus icon, 'Assignment' tab, 'Select Classes' dropdown, 'Assignment Name' field, 'Category' dropdown, 'Collected Only' dropdown, 'Description' field, and the 'Summative - Quiz', 'Summative - Test', and 'Summative - Project' options.

3. Educators will add standards to Summative assignments. Under the **Standards** tab, select the standards that are evaluated with the assignment. Be sure that the checkmarks to both the left and the right of the selected standards are checked.

A screenshot of the 'Standards' tab in the assignment form. It shows a table of standards with checkboxes for selection and 'COUNT IN GRADE'. Two standards are selected, with their selection checkboxes and 'COUNT IN GRADE' checkboxes highlighted with red boxes.

	FILTER	COUNT IN GRADE
<input type="checkbox"/>	GF.6.ELA.1.1 - Determine the main idea and explain how it is supported by key details from the text	<input type="checkbox"/>
<input type="checkbox"/>	GF.6.ELA.1.2 - Cite textual evidence to support analysis of what the text says explicitly, as well as inferences drawn from the text.	<input type="checkbox"/>
<input checked="" type="checkbox"/>	GF.6.ELA.L.1 - Determine the theme or purpose and summarize different genres, citing evidence	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>	GF.6.ELA.L.2 - Compare and contrast literary elements and stories of the different genres and infer important similarities and differences	<input checked="" type="checkbox"/>
<input type="checkbox"/>	GF.6.ELA.F.1 - Analyze the overall structure of the text (chronology, compare/contrast, cause/effect, problem/solution)	<input type="checkbox"/>
<input type="checkbox"/>	GF.6.ELA.F.2 - Ask and answer questions to demonstrate	<input type="checkbox"/>

4. **Save** the assignment.

You have set up your Summative assignment in PowerTeacher Pro.