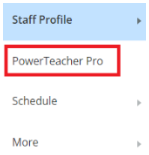
Grading Standards in PowerTeacher Pro (Grades 4 - 6)

Accessing PowerTeacher Pro:

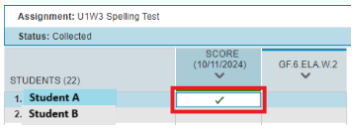
1. Log into PowerSchool (Teacher).
2. Click on the **PowerTeacher Pro** on the left side bar.

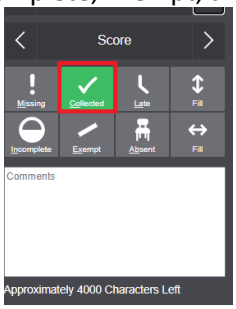


Grading Standards Attached to a Summative Assignment:

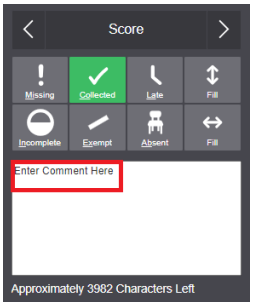
1. Click into a Summative assignment from the Assignment List.

2. Click into a cell in the **Score** column and click the **Collected** flag in the **Score Inspector**. You can also enter other flags here such as Missing, Late, Incomplete, Exempt, and Absent.

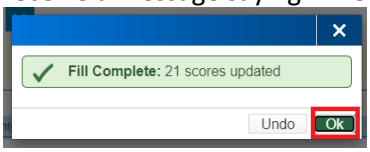




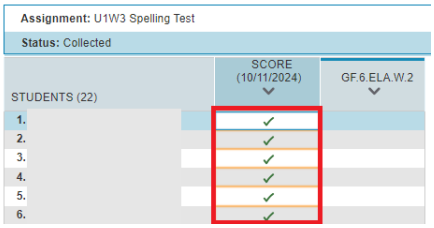
To enter a comment for this student on this assignment, type a comment in the Comments box.



3. To fill in the entire Score column, you can click the vertical **Fill** arrow, and it will fill the entire column. When you receive a message saying **Fill Complete**, click **Ok**.



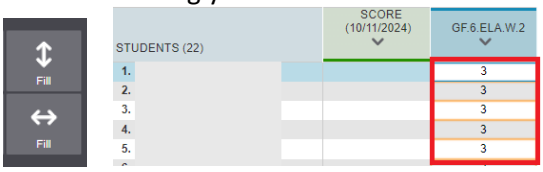
You will now see checkmarks for every student in that column. You can remove any checkmarks for students that did not complete the assignment.



4. Be sure to click **Save** often so you do not lose any information that you have entered.

5. Click into a standards cell and enter the appropriate Performance Indicator (1, 2, 3, or 4) for that standard in the **Score Inspector**.

You can use the vertical and horizontal **Fill** arrows to fill in rows and columns will all the same scores and then adjust the scores accordingly.

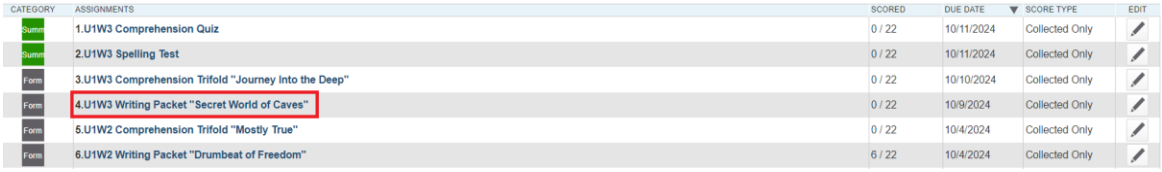


4. Repeat for any additional standards for all students.
5. Click **Save**.

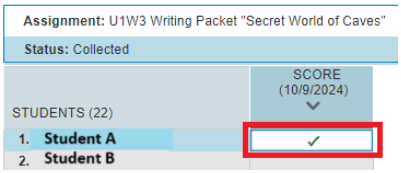
Your Summative assignment is now scored.

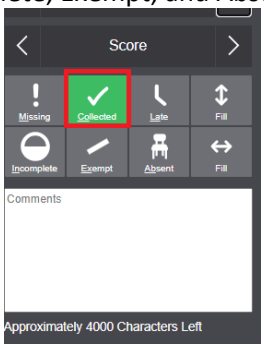
Marking Formative Assignments as Collected:

1. Click into a Formative assignment from the Assignment List.



2. Click into a cell in the **Score** column and click the **Collected** flag in the **Score Inspector**. You can also enter other flags here such as Missing, Late, Incomplete, Exempt, and Absent.





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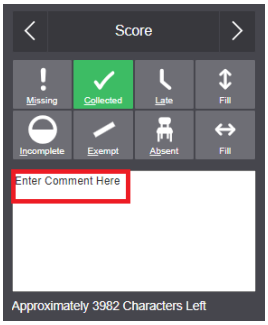

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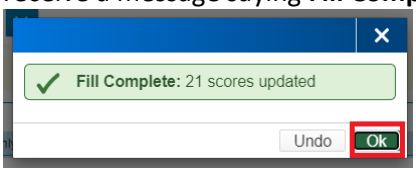

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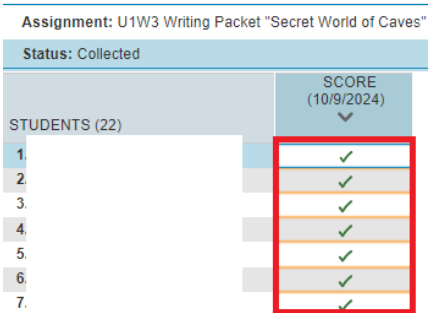

4. Click **Save**.

Your Formative assignment is now scored.