

# Grading Standards in PowerTeacher Pro (Grades 4 - 6)

Accessing PowerTeacher Pro:

1. Log into PowerSchool (Teacher).
2. Click on the **PowerTeacher Pro** on the left side bar.

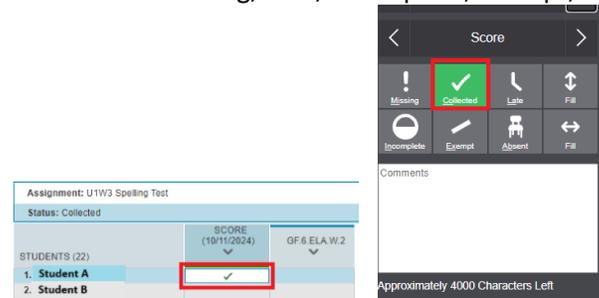


## Grading Standards Attached to a Summative Assignment:

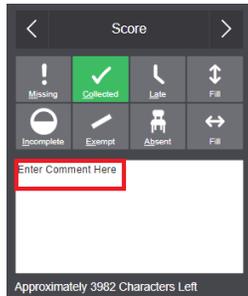
1. Click into a Summative assignment from the Assignment List.

CATEGORY	ASSIGNMENTS	SCORED	DUE DATE	SCORE TYPE	EDIT
Summ	1.U1W3 Comprehension Quiz	0 / 22	10/11/2024	Collected Only	
Summ	2.U1W3 Spelling Test	0 / 22	10/11/2024	Collected Only	
Form	3.U1W3 Comprehension Trifold "Journey Into the Deep"	0 / 22	10/10/2024	Collected Only	
Form	4.U1W3 Writing Packet "Secret World of Caves"	0 / 22	10/9/2024	Collected Only	

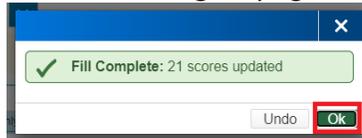
2. Click into a cell in the **Score** column and click the **Collected** flag in the **Score Inspector**. You can also enter other flags here such as Missing, Late, Incomplete, Exempt, and Absent.



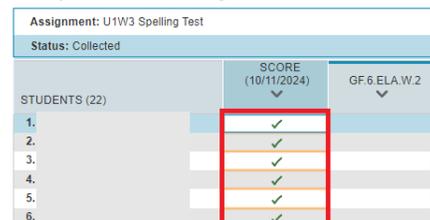
To enter a comment for this student on this assignment, type a comment in the Comments box.



3. To fill in the entire Score column, you can click the vertical **Fill** arrow, and it will fill the entire column. When you receive a message saying **Fill Complete**, click **Ok**.



You will now see checkmarks for every student in that column. You can remove any checkmarks for students that did not complete the assignment.

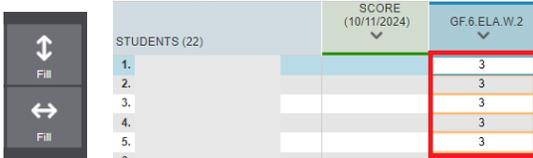


4. Be sure to click **Save** often so you do not lose any information that you have entered.

5. Click into a standards cell and enter the appropriate Performance Indicator (1, 2, 3, or 4) for that standard in the **Score Inspector**.



You can use the vertical and horizontal **Fill** arrows to fill in rows and columns with all the same scores and then adjust the scores accordingly.



4. Repeat for any additional standards for all students.

5. Click **Save**.

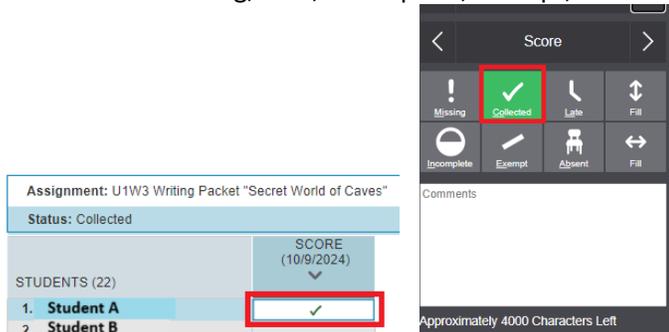
Your Summative assignment is now scored.

### Marking Formative Assignments as Collected:

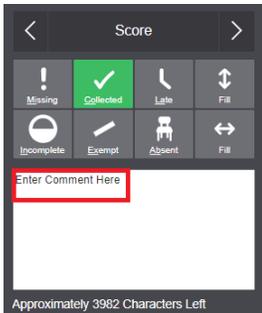
1. Click into a Formative assignment from the Assignment List.

CATEGORY	ASSIGNMENTS	SCORED	DUE DATE	SCORE TYPE	EDIT
Summ	1.U1W3 Comprehension Quiz	0 / 22	10/11/2024	Collected Only	
Summ	2.U1W3 Spelling Test	0 / 22	10/11/2024	Collected Only	
Form	3.U1W3 Comprehension Trifold "Journey Into the Deep"	0 / 22	10/10/2024	Collected Only	
Form	4.U1W3 Writing Packet "Secret World of Caves"	0 / 22	10/9/2024	Collected Only	
Form	5.U1W2 Comprehension Trifold "Mostly True"	0 / 22	10/4/2024	Collected Only	
Form	6.U1W2 Writing Packet "Drumbeat of Freedom"	6 / 22	10/4/2024	Collected Only	

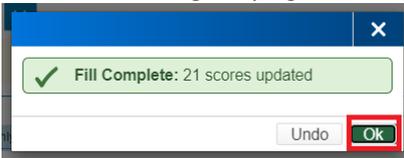
2. Click into a cell in the **Score** column and click the **Collected** flag in the **Score Inspector**. You can also enter other flags here such as Missing, Late, Incomplete, Exempt, and Absent.



To enter a comment for this student on this assignment, type a comment in the Comments box.



3. To fill in the entire Score column, you can click the vertical **Fill** arrow, and it will fill the entire column. When you receive a message saying **Fill Complete**, click **Ok**.



You will now see checkmarks for every student in that column. You can remove any checkmarks for students that did not complete the assignment.

Assignment: U1W3 Writing Packet "Secret World of Caves"

Status: Collected

STUDENTS (22)	SCORE (10/9/2024)
1.	✓
2.	✓
3.	✓
4.	✓
5.	✓
6.	✓
7.	✓

4. Click **Save**.

Your Formative assignment is now scored.